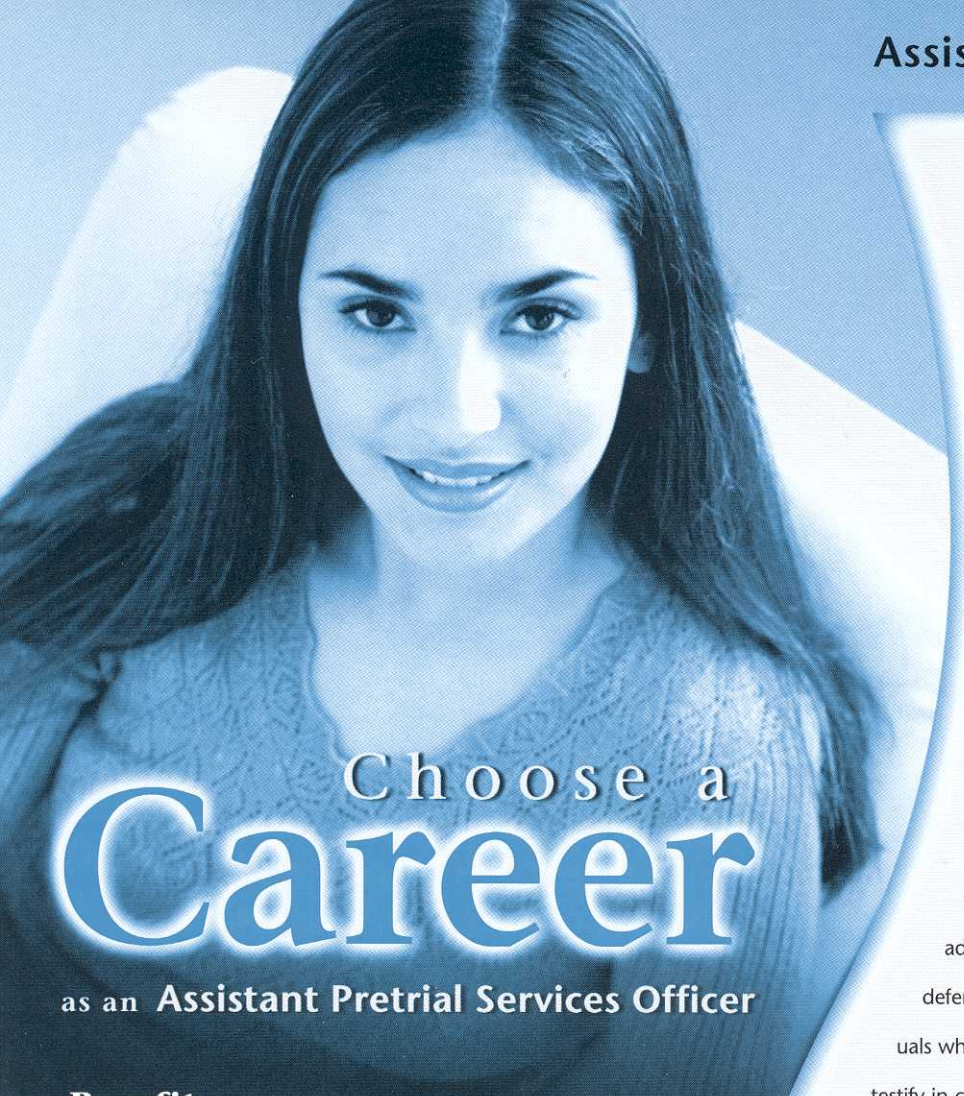

Choose a Career

as an **Assistant Pretrial Services Officer**

Benefits

- Law Enforcement Retirement
- 13 paid vacation days the first 3 years, up to 26 after 15 years
- 13 paid sick days a year with unlimited accumulation permitted
- 10 paid Federal holidays each year
- Low cost term life insurance and low cost health care plans
- Financial Support for Continuing Education

Requirements

- Candidates must have a bachelor's degree in Criminal Justice, Sociology, Social Work, or a related field; or a combination of 24 semester hours, or equivalent, in a related field, plus experience that provided knowledge, skills and abilities sufficient to perform progressively responsible work in the occupation.
- U.S. Citizenship
- Must either be under age 37 when first hired into the occupation or have previous service in another law enforcement position.
- May be required to work in shifts or at unusual hours, including nights, weekends and holidays.

Assistant Pretrial Services Officer (APSO)

Perform a variety of duties in both the Evening Unit and the Drug Testing and Compliance Unit.

Evening Unit APSO

Travel to various police districts in the District of Columbia and the Central Cellblock to conduct interviews with persons charged with violations of the criminal codes; provide Pretrial Services Officers with verified background information and prior contact information; and monitor defendants with curfew conditions.

Drug Testing and Compliance Unit APSO

Monitor defendants, offenders, and respondents (persons adjudicated in the Juvenile Court) with drug testing orders; review defendant and respondent records and court orders; contact individuals who fail to appear for testing; quality control Unit functions; and testify in court regarding Unit policies and procedures.

Send Resume to:
D.C. Pretrial Services Agency
Human Resources Unit
633 Indiana Avenue, N.W. – Suite 1170
Washington, D.C. 20004-2908
FAX (202) 220-5633, E-Mail: PSAJOBS@CSOSA.GOV